

Standard Insurance Company  
Producer Services  
900 SW Fifth Avenue Portland, OR 97204  
800.766.9737 Tel 877.247.5473 Fax  
Email: ProducerSrvcsTeam@standard.com

**Cover Memo  
Contracting for Annuities**

**For NMO Use Only**

*NMO: Please complete this form and fax or email to Producer Services.*

NMO Name <i>(Please print)</i>	
NMO Agency Number	Today's Date

**Attached you will find contracting for:** \_\_\_\_\_  
*New Producer (broker) Name [please print]*

Reminder: E&O Required